



**CITY OF
FAYETTEVILLE
ARKANSAS**

STREET AND RIGHT-OF-WAY EXCAVATION PERMIT APPLICATION

Date: _____ **Project Title/Name:** _____
Site Address and/or Parcel#: _____
Street Cut* Information: _____
Street Bore Information: _____
Trench/Bore Information: _____

**Excavation to "spot locate" underground utilities is considered a street cut.*

FEES REQUIRED
(at time of application submittal)

Application Fee	Bonds							Bond Total
	Trench/Bore Length (linear feet)		Street Cut (each)			Street Bore (each)		
	Check One	Amount	Street Width	Qty.	Amount	Qty.	Amount	
\$25	< 500	\$500	< 20 feet		\$1,260		\$505	
	500 - 1250	\$1,000	20 to 30 feet		\$1,585			
	1250 - 2500	\$1,500	> 30 feet		\$3,210			
TOTAL								

A cash bond is required for the purpose of guaranteeing repair and replacement of the street or public right-of-way per §158.02 of the Unified Development Code. The above bond increments shall be used to calculate the total bond amount for the project. Longitudinal street cuts will be considered separately from the above increments. The bond will be returned upon inspection and acceptance of the street/right-of-way repairs. The contractor is responsible for scheduling an inspection after repairs are completed. Contact the Engineering Division at 479-575-8206.

Applicant Information:

(Utility Owner, AT&T, Ozarks, etc.)

Name: _____ Organization: _____

Address: _____

Phone: _____ Cell: _____ Fax: _____

E-mail: _____

Contractor Information:

Name: _____ Organization: _____

Address: _____

Phone: _____ Cell: _____ Fax: _____

E-mail: _____

If you are a new contractor, please submit proof of liability coverage and contractor's license

Applicant's Signature: _____

*A separate permit is required for closure of any street or portion of a street. Additional information can be found at:
<http://www.fayetteville-ar.gov/1038/Road-Lane-Closures>*

A copy of the approved application is to be posted on site and available at all times.

Street and Right-of-Way Excavation Guidelines

Permit Requirements

All new construction, alterations, repairs, and other work to occur within City of Fayetteville streets and right-of-way require a written application to be submitted to the Engineering Division for review before a permit will be approved.

The applicant shall be responsible to obtain and provide additional permits by other agencies or departments who have jurisdiction within the project area, and to obtain permission to perform any work to occur on private property outside of City of Fayetteville right-of-way. The applicant and contractor shall comply with all rules, regulations, laws, and acts including but not limited to those set forth by the City of Fayetteville.

The contractor shall keep a copy of the approved permit application visibly posted at all times.

Cash Bonds

A Cash Bond is required prior to permit approval. The bond shall be calculated using the formula shown on the application. Utility companies franchised by the city may be authorized by submitting a standing cash bond in which work can be permitted. In this case permits will be issued up to the bond amount provided at any given time. At the time each project is complete; an inspection must be scheduled with the Public Works Inspector to assess condition of the right-of-way and to confirm completion of any necessary repairs. Once repairs are confirmed complete, the bond will be returned (or in the case of a franchise utility with a standing bond, those funds will be freed for additional permitting). Repairs not completed and inspected within 180 days from the date the permit was issued will result in forfeiture of the bond, and the City of Fayetteville will use the funds to complete repairs. Reference Unified Development Code Chapter 158.02 and 171.15.

Inspections

The contractor shall be responsible to contact the assigned Public Works Inspector to schedule an inspection a minimum of 24 hours in advance of any pavement, driveway, sidewalk, or curb repair. This inspection is to confirm repairs are performed in accordance with city standards and details. Failure to schedule an inspection in advance of repairs will result in forfeiture of the street cut fee from the bond, as it is not possible to confirm repairs were completed in accordance with city details.

Contractor's License and Insurance

All contractors shall have both a valid Contractor's License and liability coverage as required by the State of Arkansas.

Bury Depth

The minimum depth of bury shall be 36 inches to the top of the pipe or casing. In instances where pavement depth is greater than 36 inches, the minimum depth of bury to the top of the pipe or casing shall be the distance to the bottom of the pavement structure.

Street and Lane Closures

A Street and Right-of-Way permit does not grant approval for a street or lane closure. All street and lane closures require a separate permit. Information for street and lane closures is available at the following location: <http://www.fayetteville-ar.gov/1058/Road-Lane-Closures>.

Plan Requirements

1. Show vicinity map and location of the work area. Label all street names, creeks, and rivers.
2. Include detailed site/utility plan of the proposed work area drawn to common engineering scale. At a minimum, include the following:
 - a. Right-of-way, dimensioned and labeled (label City of Fayetteville, ArDOT, etc. separately);
 - b. Property lines;
 - c. Adjacent property owners;
 - d. Utility easements, dimensioned and labeled;
 - e. Streets, dimensioned and labeled (curb/edge of pavement, striping);
 - f. Traffic signs/signals and equipment;
 - g. Sidewalks, dimensioned and labeled;
 - h. Utilities, dimensioned and labeled (water, sanitary sewer, storm sewer);
 - i. Streamside Protection Zones if near any creeks or streams
 - j. Driveways, mailboxes, landscaping, homes/structures, etc...
3. Show details of proposed work on the same site plan. At a minimum, include the following:
 - a. Impacts to existing City infrastructure and private property. If areas of infrastructure are to be removed and replaced, show the extents and methods. Reference and include applicable City Standard Details;
 - i. *Example: if a pole is going to be set on the backside of a sidewalk, it's likely the curb or sidewalk may be broken by equipment. Show/note this and what will be done to repair.*
 - b. Proper separation from existing infrastructure and underground utilities;
 - c. If pole placement requires underground utilities to be run from other poles or pedestals, show the extent of the underground utility work in addition to the location of the pole placement.